

Link: https://help.responsiblefleet.com/docs/eld-complete-driver-reference-guide/operating-the-tablet/ Last Updated: November 17th, 2022

During your shift, you will need to perform certain actions on the tablet during the operation of your asset.

### **Changing Duty Status**

#### How to change status:

1. From the Home Screen, tap on the desired duty status button.



2. The Remark pop-up appears, check a box (if applicable) and/or enter your own remark.

**Note.** If checking the box corresponding to "Fueling," enter the number of gallons fueled into the vehicle. This is required for accurate IFTA reporting.

3. Tap **OK** to continue.



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Your status is changed.

### **Viewing Time Remaining**

The three donuts constantly show the actual time spent on each status (driving, ON- Duty and cycle ON-Duty). The corresponding donut will turn yellow or red to indicate proximity to the time limit.



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#### Recap

Tap the **ON-Cycle (see recap**) donut to see how much ON-Duty time will be removed once the 7th or 14th day is reached. The recap summary message also tells you the day and time when the next available recap will take place.





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This information is valuable as you can use it to plan your weekly cycle and be aware of how much time you will get back each day, after the 7th or 14th day (according to the currently selected ruleset).

### **Possible Violations**

You can view possible violations from the tablet.

#### How to view violations:

1. From the Home Screen, tap the Menu List icon.



The Menu List options appear.

2. Tap Violations.



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A list of violations (if applicable) is shown.

Note. A notification message displays on the Home Screen, if triggered, one hour before the possible violation and another one thirty minutes before the next possible violation. Only new violations triggered by a new status change send a notification and the notification is
Possible violation in 13h 14m
14 Hrs ON-Duty
only sent once.

### **Co-Driver Operation (Authentication & Remarks)**

You can add a co-driver during your shift from the tablet.

#### How to add a co-driver:

1. From the Home Screen, tap the current driver's name or you can use the Menu List to select the Co-Driver Login option.



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The Co-driver login screen appears.

2. The co-driver enters their username and password credentials, then taps Login.

				<b>Q Q</b>	100% 📋 10:35 AM
3			GPSINSIGHT**		
			ELD Complete		1
			CoDriver Login		and the second
	Username		Cobriver Login		
32.00	•				
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	Password			0	
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			LOGIN		and a second
and the second second			Change Password	and the second	
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If applicable, Unidentified Logs are displayed.

3. Tap **Review Logs** to manage the unidentified logs.



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Unidentified	Logs			
	ASSUME	EUNIDENTIFIED LOGS		
Status				D
Start Time				2022-11-16 07:52:12 PM (CST)
End Time	There are unidentified large (		logo?	022-11-16 07:56:26 PM (CST)
Time Elapsed	I here are unidentified logs. I	Do you want to review the	e logs?	Oh 4m
Status		SKIP	REVIEW LOGS	D
Start Time				2022-11-16 08:18:14 PM (CST)
End Time				2022-11-16 08:20:45 PM (CST)
Time Elapsed				0h 2m
Status				
Start Time				2022-11-17 08:53:21 AM (CST)

4. Select Unidentified Log events that you want to accept and then tap **Assume** (at the top of the screen).

Unidentified Logs		<table-cell> 💎 100% 🖥 11:02 AN</table-cell>	1
	ASSUME UNIDENTIFIED LOGS		
Status		D	
Start Time		2022-11-16 07:52:12 PM (CST)	
End Time		2022-11-16 07:56:26 PM (CST)	•
Time Elapsed		0h 4m	
Status		D	
Start Time		2022-11-16 08:18:14 PM (CST)	
End Time		2022-11-16 08:20:45 PM (CST)	1
Time Elapsed		0h 2m	
Status		D	
Start Time		2022-11-17 08:53:21 AM (CST)	7
Fad Time	0	0000 11 17 00:01:00 AM (CCT)	L
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### **Roadside Inspection Mode**

If you are stopped on the road by an officer, enter Roadside Inspection Mode to show the officer the required data and export the Printout/Display document and ELD data file.



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### Completing a Roadside Inspection:

1. From the Home Screen, tap the Roadside Inspection Mode button.



The DOT Inspection screen appears.

2. Tap either **Print-Display Logs** or **Export ELD Output File** per the officer's direction.

DOT Inspection		♀ 😯 100% 🖥 10:56 AN
PRINT-DISPLAY LOG	s	EXPORT ELD OUTPUT FILE
	FMOCA Desig	
	FIVICSA Regis	tration information.
Device Name: Model/Identifier:		ELD Complete GPSI03
Registration ID:		BWST
	$\triangleleft$	O 🗆



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3. If you have selected Print-Display Logs, tap **PDF view** or **Email Share**.

DOT Inspection	♥ ♥ 100% <b>■ 10:57 AM</b>
PRINT-DISPLAY LOGS	EXPORT ELD OUTPUT FILE
Select the data transfer mechanism:	share
File Comment	
< <	
If PDF view is selected, the PDF displays directly on the	ne tablet.
	9 🐨 🖬 1:02 PM
← Rhoad2739111622-00000000.pdf	Q :

Record Date	USDOT #	Driver License Number	Driver License State	ELD ID	Trailer ID		
110922	99999999	and the second sec	100	1000			
Time Zone	Driver Name	Co-Driver Name	ELD Manufacturer	Shipping ID	Data Diagnostic Indicators		
Central	Rhoades, Kirk		GPSI03		Yes		
24 Period Starting Time	Driver ID	Co-Driver ID	Truck Tractor ID	Unidentified Driver Records	ELD Malfuntion Indicators		
00:00	11177		and the second of	No	Yes		
Carrier	Start End Odometer	Distance traveled	Truck Tractor VIN	Exempt Driver Status	Start End Engine Hours		
GPS Insight	0 - 41959	31147 miles		No	4531.40000000000 - 4538.55		
Current Location		File Comment		Print/Display Date			
Fort Worth, TX tx1122			111622	111622			
Tractor Registration State/Province Trailer Registr		Trailer Registration State	/Province	Rule Set Name			
TX			_	70 Hours / 8 Days	70 Hours / 8 Days		
Carrier Address			Home Base Address				
7201 Henkel Way STE 400 4145 Duncan Way, Fort Worth TX 76244							
MD 1 2	3 4 5 6 7	8 9 10 11 N	100N 1 2 3 4	5 6 7 8	9 10 11		

4. If you have selected Export ELD Output File, select the Data Transfer Mechanism from the options shown, enter a file comment, and then tap **Export**.



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Note. If working with sourced tablet, Loca	l or USB is not supported	
9 (e		🕈 💎 100% 🖥 11:00 AM
DOT Inspection		
PRINT-DISPLAY LOGS	EXPORT EL	D OUTPUT FILE
Select the data transfer mechanism:		
local usb	fmcsz	share
File Comment		
<u> </u>		
E	XPORT	
□	0	
Note. FMCSA web service: This option sec obtains submission ID.	urely communicates to F	MCSA's end-point ad

5. Enter your password then tap **OK**.



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<ul> <li>DOT Inspection</li> </ul>	1			🛛 🎔 100% 🖥 11:00 AM
Select the data transfer me	echanism:			
	usb		fmcsz	share
File Comment	Password			
<u> </u>	L			_
			CANCEL OK	
	$\bigtriangledown$	0		

The file is sent.

### **ELD General Messages and Notifications**

Some notifications are shown while operating the ELD. Some of them are errors, warnings, or specific information regarding an operational change. These are the most common notifications:

### **During Operation**

• **Unidentified Driving:** Once the asset begins moving, a Driving event is created. The tablet provides a visual and audible notification instructing the driver to stop and authenticate on the tablet.

**Note.** The driver could continue to the destination, authenticate later on and review/accept unidentified events.

- Logs Certification: At the beginning of every 24-hour period, the ELD shows a notification to the driver asking to certify the logs for the previous day or past days. You can select not to certify your logs (yet), certify the previous 24-hour period, or all pending logs.
- Automatic Driving status with multiple drivers authenticated: If the vehicle moves, there is more than one driver authenticated on the ELD and no driver is on Driving duty status; the ELD shows an audible and visual notification prompting drivers to select the driver currently operating the vehicle.
- **Carrier-proposed log edits:** If the carrier's back-office personnel propose a change to the driver's logs, a notification is shown on the ELD. The driver can assume or reject the carrier-proposed edits during





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login, logout, or by taping on the new message icon.