Can I Set a Common Duration Format for Spreadsheet Exports?
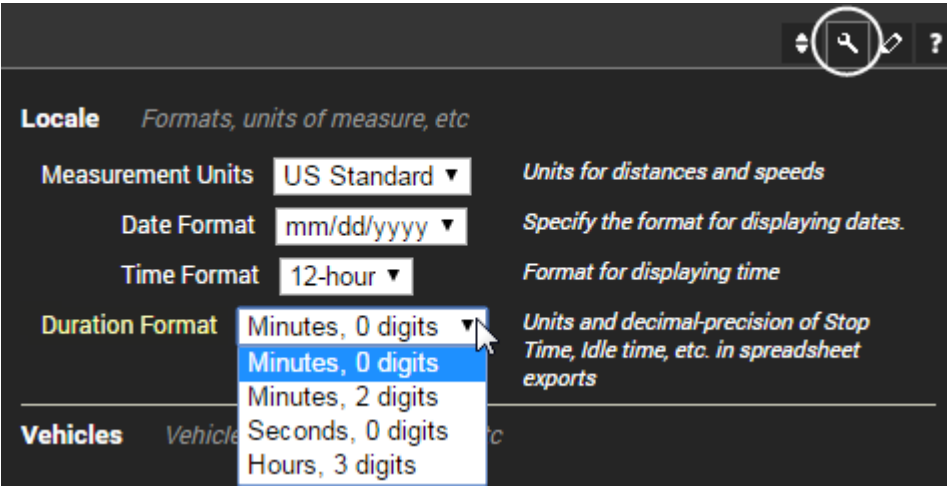
> **QUESTION:**
> Several of my spreadsheet exports use a different duration format, so it makes it difficult to compare values across reports. Is there a way to set a common duration format for spreadsheet exports?

Starting January 1, 2017, **all** spreadsheet exports (e.g., scheduled reports, exported reports) will use a common duration format for stop time, idle time, and so on (see below for columns affected). If you are importing report spreadsheets with Excel or macros, you will see changes to column headings and duration formatting that will affect your import processes.

Prior to this standardization effort, spreadsheet exports used varied duration formats for different report types. Using a consistent format for all exports ensures a more accurate way to compare data between multiple reports.

Using the User Preferences icon, you can choose the format that you want to use:

If you do not set a preference, the default setting is **Minutes, 0 Digits**.

Duration format shown in the HTML version of applicable reports remain unchanged. For example, the Fleet Idle Summary report shows Run Time, Idle Time, Longest Idle Stop, and Average Idle Stop in minutes and hours in the HTML version:

Fleet Idle Summary Report »

Idle Time Report for Service (4 vehicles)

Vehicle	Distance	Run Time	Idle Time	% Idle	Idle Stops	Longest	Average
Brent PNP-3000VB	344.2 mi.	12.96 hrs	8.75 hrs	67%	24	1.77 hrs	21 min
Lance PnP	677.8 mi.	24.91 hrs	40 min	2%	5	12 min	8 min
Totals	1,022.0 mi.	37.87 hrs	9.42 hrs	24%	29	1.77 hrs	19 min

When that report is exported or scheduled, however, those values are formatted according to the Duration

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Format set in user preferences (e.g., using minutes only).

Vehicle	Serial Nur	Distance (	Total Run Time (minutes)	Total Idle Time (minutes)	% Idle	Idle Stops	Longest Idle Stop (minutes)	Avg Idle Stop (minutes)
Brent PNF	4.54E+09	344.2	778	525	67%	24	106	21
Lance PnP	4.54E+09	677.8	1495	40	2%	5	12	8

Columns Affected

Column names in the first row of the spreadsheet include the unit of measurement in parentheses. For example, if a column displayed only as "Idle Time," it may now show as "Idle Time (minutes)," according to your selected preference.

These columns in various reports will honor your selected duration preference:

Travel Time
Run Time
Idle Time
Stop Time
Day Duration
Drive Time
Trip Duration
Wasted Time
Engine Run Time (Engine Hours)

Reports Affected

Already formatted in minutes:
Acceleration Summary
Begin/End of Day
Delivery Vehicle Mileage
Driver History
Drive Time Summary
Fuel Usage Detail
Idle Time Detail
Idle Research
Landmark History
Landmark Log
Late Start
Odd Hours
Run Time
Speed Bands
Stop Notes
Unmarked Stop

Changed reports:
Activity Detail (was hours, 3 digits)
Route Efficiency Detail (mixed hours, minutes)
Fleet Utilization (was hours, 1 digit)
Path History (was hours, 2 digit; renaming columns)
Scorecard (was minutes, 0 digits; Idle Time header renamed)
Speed Summary (multiple headers changed)